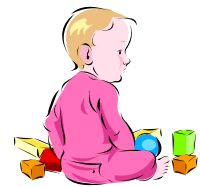




# Early Birds Nanny Agency



9 Lovering Road, Cheshunt, Herts, EN7 6WU  
Tel: 01707879588 Mobile: 07787156815

[e-mail earlybirds@btconnect.com](mailto:earlybirds@btconnect.com)  
[www.earlybirdsnannyagency.co.uk](http://www.earlybirdsnannyagency.co.uk)

## APPLICATION FORM

### **About yourself**

Date:.....Name:.....Title:.....

Address:.....

.....Post code:.....

Date you moved into the above address:.....

Work Tel No (if appropriate):.....Home Tel No:.....

Mobile phone No:.....E-mail address:.....

Age:.....Date of birth:.....Nationality:.....Religion:.....

Marital status:.....Do you have children? Yes / No ..Ages..... D.O.B .....

Name and address of last school attended:.....

Name and address of college attended:.....

Qualifications achieved and pass dates (please enclose copies of certificates):.....

Do you drive? Yes / No Do you own your own car? Yes / No

Do you have a full clean driving licence Yes / No If 'no' how many points and for what..

Do you smoke? Yes / No socially Can you swim? Yes / No

Do you have any allergies? Yes / No Please specify:.....

Are you in good health? Yes / No Are you on any medication? Yes / No

Please specify any medication:.....

Have you got any disabilities that should be taken into consideration? Yes / No

Please specify:.....

Please list your hobbies and interests.....

Do you speak any languages (e.g.French).....

Do you have a first aid certificate? Yes / No Expiry date:.....

Have you been convicted of any criminal offences? Yes / No If yes please specify.....

Have you had a recent CRB check? ( please specify who did it giving date, address and telephone number).....

Please supply your reference number and a copy with your application.....

### **Present and previous employment**

**Present employer** (references will not be taken until resignation has been given):

Name:.....Tel No:.....

Address:.....

Ages of children:.....

Reason for leaving:.....

**Previous employment**

Please complete below details of your last four positions. If you are newly qualified please give as many as possible (babysitting jobs, summer jobs, etc)

From	To	Position held And age of charges	Duties and salary	Reason for leaving

**About the job**

Position required?                      Live in                      Live out                      Sole charge                      Mother's help  
    Temp                      Maternity Nurse                      After school / holiday nanny

Full time? Yes / No                      Part time? Yes / No  
 If part time what days would you prefer:    Monday    Tuesday    Wednesday    Thursday  
    Friday                      Saturday                      Sunday

If you have your own children would you want to take them to work with you? Yes / No  
 What age do you prefer to work with? .....

Do you have experience with the following: Babies Yes / No    Toddlers Yes / No  
    School age children Yes / no

Are you experienced in the following: Nappy changing Yes / No    Feeding Yes / No  
 Weaning Yes / No    Cooking children's meals Yes/No                      Potty training Yes / No

Do you require a position offering use of a car? Yes / No  
 Would you consider housework? Yes / No    Feeding pets Yes / No  
 Date able to start:.....  
 Salary expected:.....  
 Please state which areas you are able to work in and how far you are prepared to travel:.....  
 .....  
 .....

**References**

Please state the names, addresses and telephone numbers of three referees below. Giving full details of position held, what duties were involved, number and age of child/ren and how long you were in the position.

Referee name	Address / Tel	Position / Ages	From	To

The declaration below must be signed by all applicants before they can be interviewed by Early Birds or any prospective employers. The ability to use an old Criminal Records Check lies solely with Early Birds or the prospective employer. Applicant will not be discriminated for reasons of sex, age, race or disability. **DATA PROTECTION REGISTERED - Registration No PZ9065075** Under the Data Protection Act 1998, we are obliged to inform you that we hold information about your application on a database and you are entitled to view this data yourself when you request it in writing. ( A charge may be required for administration ) .

**DECLARATION**

I declare that the information given above is, to the best of my knowledge, true and correct and that misleading statements may be sufficient for cancelling any agreements made.

Owing to the nature of the duties within the job I may be appointed to I also understand that I will be asked to sign a declaration which will include details of any criminal convictions, cautions, reprimands and final warnings and any other information that may have a bearing on my suitability for the post.

I understand that an Enhanced Disclosure may be sought in the event of my application to the agency being successful. I give my permission for members of staff at Early Birds to discuss with any prospective employers information which has been given on this application form, within my CV, CRB check, any further information given as written or verbal references and anything discussed during my interview or in subsequent telephone conversations with Early Birds staff.

Sign:.....Date:.....